

## TYPE OF PERMITS

Single Trip Permits

Single Special Trip Permits

Rig Move Permits

### Where/How do I get a Permit?

All permits are processed online at  
[www.mhadot-quick-entry.com](http://www.mhadot-quick-entry.com)

### Permit Fees

Single Trip Permits—\$200.00

Single Special Trip Permits—\$100.00

Rig Move Permits—\$10,000.00

*credit card transactions are subject to a 3.09% fee*

### When will I need a Permit?

Permits are required when you are  
**Driving on a B.I.A. Route & are  
Overweight or Oversized**  
Special Trips are for unregistered Companies

### Define Overweight & Oversized

**OVERWEIGHT**  
105,500 lbs. or Above

**OVERSIZED**  
14' High & 8'6" Wide

## What type of information is needed for an online permit?

### Single Trip Permit Required Information

1. Company information & TERO ID #
2. Vehicle Information: Plate Number, Vehicle Weight, Complete Vin Number, Make, and Year
3. Trip Information: Load description, BIA Route, Date of Travel
4. Location information: Rig Number or Name of Location

### Single Special Trip Permit Required Information

1. Company information
  2. Vehicle Information: Plate Number, Vehicle Weight, Complete Vin Number, Make, and Year
  3. Trip Information: Load description, BIA Route, Date of Travel
  4. Location information: Rig number or Name of Location
- \*For Companies without a TERO ID & Only used twice/yr.

### Rig Move Permit Required Information

1. Company information
2. Vehicle Information: Plate Number, Vehicle Weight, Complete Vin Number, Make, and Year
3. Trip Information: Load description, BIA Route, Date of Travel
4. Location information: Rig number or Name of Location
5. Sublessors Information: Vehicle Info, TERO ID, MHA DOT Decal #

\*Rig Moves are good for 7 business days

\*All vehicles/companies on this permit must have their current TERO ID and MHA DOT Decal #

\*Payment can be made on or before the move occurs

## Additional Information

- Approved permits are found online when logging into your account
- All permits are valid for the requested day only (exception of rig move permits)
- Trips are defined as traveling from point "A" to "B" and can not be used for more than one trip
- Permits must be submitted before the move occurs
- Permits are valid 1/2 hour before sunrise & 1/2 hour before sunset
- Astringent or special circumstances allow the date to change and you must have prior approval from MHA DOT
- Permits are not valid on state recognized holidays or during inclement weather
- Any vehicle, crane, work over unit (rig), oversize vehicle, overweight vehicle, earth moving equipment, construction vehicles must obtain a special moving permit.
- These permits do not give you blanket authority to use county roads that have weight restrictions. These are only authorized for B.I.A. (Bureau of Indian Affairs) Routes.
- Permits need to be obtained before movement occurs. Without a permit, a citation will be given.



## HOW TO APPLY FOR PERMITS ONLINE

Go to our website

[www.mhadot-quick-entry.com](http://www.mhadot-quick-entry.com)

1. Create Account
2. Log in using your username and password
3. Select "Applications"
4. Select the permit you will need

How do I get my permit off of the application?

Processed permits & receipts are directly emailed to the specified email on the application. You can print a copy of the permit from your online application by selecting the print option next to the processed application

I have questions about my permit, who do I contact and what information is needed?

Shawnta Everett can be reached by phone or email  
[severett@mhanation.com](mailto:severett@mhanation.com) or (701) 627-2838

Please have the last 4 digits of the processed permit ready when requesting a permit change or receipt

I am unable to submit a payment online, what do I do?

Call the office and any of our employees will be more than happy to get a credit card over the phone or change your online credit card in the system

# Thank You For Your Business!

## Citations, Permits & Receipts

Shawnta Everett

Email: [severett@mhanation.com](mailto:severett@mhanation.com)

Office: (701) 627-2838

Fax: (701) 627-3448

## Hours of Operation

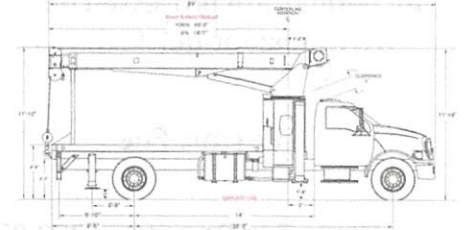
Monday — Friday

8:30 am — 3:30 pm

Citations are issued if the company does not submit a permit request before movement occurs!



## MHA DOT Special Moving



## Hours of Operation

Monday — Friday

8:30 am — 3:30 pm

Office: (701) 627-2838

Fax: (701) 627-3448

Effective July 1, 2012, all oil companies and Prime/General Contractors are required to obtain Special Moving Permits from the MHA Department of Transportation and MUST possess a copy of their TERO Business License at all times during transportation trips