

HOW TO APPLY ONLINE

Go to this website

www.mhadot-quick-entry.com

1. Create Account
2. Log in using your username and password
3. Select "Applications"
4. Select "Department of Transportation Application"
5. Select the GREEN "New Application" button

How do I receive my MHA DOT Decals/Sticker?

The application asks if you would like the tags mailed or picked up. If the tags are mailed they are mailed via USPS & may take up to 7 business days to arrive. If you pick the tags up please allow one business day to process

How do I get a Username and Password?

You can request your username by emailing or contacting the registration specialist or anyone at the MHA DOT office. We do not keep password information but we will be able to help you get a new password.

I am unable to submit a payment online, what do I do?

Call the office and any of our employees will be more than happy to get a credit card over the phone or change your online credit card in the system

The company's current TERO Business License is also required to be in each registered vehicle

Citations are issued if a company does not have a TERO Business License or MHA DOT Decal while doing business on the Fort Berthold Indian Reservation

What is a trucking brokerage & do they need to be registered?

Trucking Brokerage is defined as a company that does not own vehicle but dispatches owner-operators to locations. Yes they need to be registered with the TERO office, not MHA DOT.

I've entered all my information for the application and the error "contact DOT regarding the usage of this vin"

Select the vehicle type as "OTHER" - this is a system glitch that we are currently trying to figure out

I've added my files online but it still won't let me submit for processing

Delete the files and select the FILE TYPE as VEHICLE REGISTRATION, CERTIFICATE OF INSURANCE OR TERO ID—NOT OTHER

How long will it take to get my MHA DOT Decals?

The tags can take up to 10 business days. PLEASE PLAN AHEAD!

I need to add more vehicles—do I do it online?

NO—DO NOT DO ANOTHER ONLINE APPLICATION!

Email current vehicle registrations to the registration specialist or call the office for someone to add for you.

I don't have a "RENEW" button when I log in—what do I do?

Select the New Application button—it's the same process as renewing

Tag placement:

Stickers—go on outside driver door
Hanging Tag—goes on rearview mirror while on location

EACH TAG IS REGISTERED TO THE VEHICLE'S VIN NUMBER & ARE NOT TRANSFERRABLE WITHOUT PROPER DOCUMENTATION



YEARLY REGISTRATION INFORMATION

Hours of Operation

Monday — Friday

8:30 am — 3:30 pm

Office: (701) 627-2838

Fax: (701) 627-3448

NO NEW APPLICANTS ON FRIDAYS

Title 7

Section 7-5-1. Declaration of Purpose

The Tribal Business Council declares its commitment to establish and maintain the policies and procedures of established herein to promote the health, safety and welfare of the Three Affiliated Tribes and the lands, roads and natural resources of the Tribes. The business enterprises, the subject of this ordinance, supply good, services and labor to persons using land of the Reservation. The fees imposed by this Ordinance will permit the Tribe to register and monitor those performing actions and those accessing and using roads within the exterior boundaries of the Fort Berthold Reservation. The Business Permit and Transportation Impact Permit fees assessed against Permittees is designed to allow the Tribes to defray, in part, the cost for improvements to roads located within the exterior boundaries of the Fort Berthold Indian Reservation and costs of governmental services provided to persons using land of

Registration Specialist:

Violet Jones Email: vjones@mhanation.com

4/2018 Jones

Types of MHA DOT Decals

Yearly MHA DOT Decal
Personal Vehicle Decal
Temporary Rental Permit

How to I apply for a decal?

Everyone must apply online at
www.mhadot-quick-entry.com

MHA DOT Fees

Yearly MHA DOT Decal
\$1000.00 per 5 vehicles

Personal Vehicle Decal
\$200.00 Maximum of one vehicle

Temporary Rental Permit
*No charge and only valid for the time you
have the vehicle*

Who needs to register with the MHA DOT?

Any company related to oil traffic doing business
within the Fort Berthold Indian Reservation
Boundaries.

Exemptions:

1. The government of the Tribes or any subdivision or enterprise of the government of the Tribes, to the extent of the Tribes' ownership
2. Farming and livestock activities occurring on Reservation lands
3. Charity, church, or school groups
4. Persons engaged in primarily in the sale of food stuffs
5. First responders and/or emergency response crews

Information Needed

Yearly MHA DOT Decal

1. Certificate of Liability Insurance with MHA DOT listed as the certificate holder using the address: PO Box 1693 New Town ND 58763
2. Current vehicle registrations that are in the company name or bonafide lessor's name with attached lease agreement
3. Current TERO Business License

Personal Vehicle Decal

1. Employer or Consultant's TERO Business License
2. Current vehicle registration
3. Certificate of Liability Insurance with MHA DOT listed as the certificate holder
4. Driver's License
5. (If Employee) - Employment Verification: W2 or most recent pay stub

Temporary Rental Permit

1. TERO Business License for Employer
2. Rental Agreement from a bonafide leasing agen-

Trailers

The MHA DOT does not register Trailers

Native-Owned Company

Each native-owned company must go through TERO Commission in order to get their license. We do not register any native-owned company without the commission's approval. Each native-owned company pays a yearly fee depending on their status with TERO. See the Registration Specialist for more info.

Trucking Only Applicants

Companies that are Trucking Only will need to apply online for their TERO Business License & will get their license from MHA DOT for the time being. This will change in the future. New Trucking Licenses are \$250.00 per applicant. Trailers do not need Decals

Leased Vehicles

There are two types of classifications:
Owner Operator Lessors or Bonafide Lessors

Owner-operator lessors

Trucking companies that are working for another company. These companies will need their own TERO ID and stickers. NO EXCEPTIONS!

Bonafide Lessors

A corporate leasing agency that only rents our their vehicles as a service. (example: enterprise trust, donlen trust, etc.). These vehicles can be added to the account with a copy of the lease agreement

Employee Personal Vehicle

Employee's personal vehicle needs to be a standard vehicle. Semi's will not be able to get a hanging tag. Verified Employees are only allowed up to one vehicle per employee. If you need more vehicles to register you will be charged for up to 5 vehicles. Each Personal Vehicle that will be on an oilfield related location will need to be registered with the MHA DOT.